

DRAFT MINUTES/APPROVED

North Haven Memorial Library Board Meeting
Thursday, May 20, 2010

Minutes

Attendance: The meeting was called to order by Chairman Kaercher at 7:30pm.

Present: Sarah Aziz, Lois Baldini, Ruth Bryant, Patricia Dortenzio, Michael Fletcher, Raymond Fowler, John Graef, Phyllis Kaercher, Erin MacDonnell. (Mary Ann Santora-Secretary)

Absent: Kimberly Carew, Jeanne Saldanha.

1. Phyllis Kaercher requested that the the minutes of the March 18th meeting be accepted. Ray Fowler moved the minutes be accepted, seconded by Erin MacDonnell.
2. Phyllis Kaercher asked that the financial statement be accepted; motion by John Graef, seconded by Erin MacDonnell.
3. Old Business: Phyllis Kaercher shared that the University of Connecticut wrote an interesting piece as a follow up to Snapshot Day which was held in February at libraries across the state. Approximately 125 libraries participated. The final statistics were as follows: 80,616 people visited Connecticut libraries that day, 99,537 books, movies and other materials were checked out, 12,982 patrons used library computers, 80,960 reference questions were answered and 113,143 people visited Connecticut library websites on that one day.
4. New Business: Members of the North Haven Education Foundation made a presentation to the Board. Mary Lou Stamp, Vice-Chairman, Bernie Pellegrino, Chairman and Alicia Clapp, a member of the Foundation, represented the Foundation. Ms. Stamp passed out information as to what the Foundation does and a list of recipients of the Community Star Award. She passed out plaques the recipients received. The Community Star Award is given to members of the community who have made a significant contribution to the community, whether it be public service, business or academics. The Foundation would like to display the plaques throughout the library.

Ruth Bryant asked if other venues in town were considered. Ms. Stamp responded that the Library was their first choice. The library at the high school, the area outside the library at the high school and the foyer at the high school were considered, but felt there was not enough exposure there. They also thought about the town hall but the display area there does not have much exposure either. Ray Fowler asked why not place the plaques in a school setting to inspire the students to be community leaders. The members of the Foundation stated that they felt the plaques would not be seen by the whole community if they were placed in the schools.

Phyllis Kaercher asked why not place the plaques throughout the schools in town at the various libraries. Since there are already 16 plaques that need to be displayed, this number will grow over time.

The Foundation members felt that the Library would be the best place with the most exposure. Erin MacDonnell voiced her concern that if the Foundation is allowed to display their plaques throughout the library that this might open up the possibility of other organizations asking to display their items. John Graef suggested the Foundation book the display cases that are located on all levels of the library for the month. Lois Baldini suggested that the Library could book out the display cases, all three, during the month that the Foundation presents the award. Ruth Bryant asked that the Board continue this discussion without the members of the Foundation present. The Foundation members agreed. Ruth Bryant asked if there was a specific policy in place. There is not set criteria. Ruth Bryant suggested that something be put in writing. After much discussion by the Board, Erin MacDonnell made a motion that the plaques be displayed in the display cases that are on all levels of the library. They could be displayed every June if the the Foundation wanted to do so and other months if the display cases were empty. The motion was seconded by Michael Fletcher. Motion carried.

Ratification of Board meeting dates for 2011 – a motion was by John Graef to approve the dates; seconded by Ruth Bryant. Now that the meeting dates have been set, they will be sent to the town clerk.

A new interlibrary proposed loan policy was presented to the Board. It would limit the amount of requests to 10 active requests at one time. Lois Baldini stated we could look this over and decide to do a phone vote at a future time. Ray Fowler made a motion to set a limit of 10 active requests effective as of June 1st., on an interim basis until the September meeting, seconded by Erin MacDonnell.

Director's Report:

- * Budget: Department heads will meet on Friday to discuss upcoming budget cuts to each department and will present these cuts to the First Selectman on Monday. There will be another town meeting held on June 7th with another referendum set for June 15th.
- * Roof: At the last meeting, it was reported that the roof did not leak, however, after one of the rainstorms recently, it did leak. We are currently meeting with Building officials, the Finance department and the contractor to rectify the problem.
- * The Ida Cacesse estate is about to close and the Library will receive another check.
- * The Summer Programs are all set to go.
- * The MADD bin has been tabled for now due to location and the dangers associated with the heavy flow of traffic during the summer months.
- * The color printer quotes are quite high. At this time we will further investigate the costs and come to a decision at a later date.
- * There will be a staff appreciation supper held on June 30th in the garden, sponsored by the Friends of the Library. The current Friends co-presidents will be stepping down and at the next meeting they will elect new co-presidents.

5. The next scheduled meeting will be held on September 16, 2010 at 7:30 p.m. Erin MacDonnell moved that the meeting be adjourned at 8:50pm. Seconded by Michael Fletcher.